



CLUB FEES POLICY

PURPOSE

Airport Saints Netball Club Inc (ASNC) wishes to provide quality recreational and competitive opportunities for all levels of players. To achieve this objective, the club must implement fees and charges for its services.

This policy serves to cover all fee development, invoicing, collection, receipting and player refunds for ASNC.

POLICY

Airport Saints Netball Club is committed to providing a transparent process for the setting and collection of fees, as well as a framework for refunds. Registered members will comply with this Policy.

Airport Saints Netball Club (ASNC) recognises that due to changing circumstances players may decide or need to cancel or amend their ASNC membership. Cancellation and refunds of a membership has financial implications as Parkville team entry fees and other costs must still be met by the Club.

DETERMINATION OF FEES

The Committee will review the fee structure prior to the commencement of each Parkville Netball Association season (Autumn & Spring), and approve the fees for each season.

When setting the fee structure the following costs will come into consideration:

- Parkville Netball Association Affiliation fees;
- Court hire (including lighting);
- Umpires for each match;
- Storage allocation costs;
- Equipment requirements;
- Fundraising activities;
- Insurance levies;
- and End of season/year function costs (including trophies & awards).

The fees for the forthcoming season will be available via the registration process to members prior to each season commencing.

REGISTRATION DEPOSIT

All members are required to pay a non-refundable registration deposit prior to being allocated to a team for the upcoming season. The deposit amount will be available during the registration period each season. If this amount is not paid prior to the Team Formation they will not be allocated to a team for the upcoming season.

BALANCE OF FEES

All members are expected to pay the balance of their fees prior to round 1. Members who are having difficulty paying their fees by round 1 are able to select to create a payment plan in Netball Connect.



LATE/OVERDUE FEES

- Members with outstanding fees will be sent a reminder by round 3 of the season via email.
- Failure to pay the balance of fees by round 5 may result in the player not being able to continue playing in the current season.
- Members who do not pay their fees in full by round 10 of the current season will have their registration canceled, and no refund of any monies paid will be issued.
- Members who have outstanding fees from previous seasons will not be allowed to register for any future seasons until the outstanding fees have been paid.

REFUNDS

Club Membership Cancellation

When a player wishes to cancel their membership or receive refund, procedures are followed that are fair and reasonable for all parties; the Club, the player and the team. In the instance of membership cancellation ASNC will refund club membership fees, less Netball Victoria Membership, as follows:

- Refund applications must be in writing to the club secretary via email airportsaints@gmail.com (see form attached)
- If applications are received prior to team lists being created for the upcoming season, a full refund of club fees will be granted.
- If applications are received after the release of team lists, but within 7 days, a 50% refund of club fees will be granted. After the 7 days a refund of 50% will only be granted in exceptional circumstances and will be considered on a case by case basis by the committee at the next scheduled committee meeting.
- Refunds will not be granted due to a short term illness or injury. Members with a long term illness or injury, that excludes them for the whole season, may be eligible for a refund upon request in writing which needs to be accompanied by a medical certificate. This will be determined on a case by case basis, taking into account the number of weeks remaining in the season.
- Absence due to family holidays will not entitle the member to a refund.
- Absence due to suspension, or any other disciplinary measure, will not entitle the member to a refund.
- If a player cannot be placed in a team deemed suitable by the committee, a full refund of the club fees will be given.

Once the refund has been processed you will cease to be a member and forgo any constitutional rights.

Late Membership Fees Amendments

- Late registration (after round 5) will have their ASNC membership registration amended accordingly. This will be determined on a case by case basis, taking into account the number of weeks remaining in the season.
- Please note: a Netball Victoria Membership can not be reduced by the club and will still be required in full.

Uniforms

- No refunds will be given for merchandise or uniforms, unless the goods are faulty.
- Payment plans will not be accepted for merchandise or uniforms.

Netball Victoria Membership

Included in your Club registration fee is the Netball Victoria Membership fee:

- To apply for a refund of the Netball Victoria Membership fee you must apply in writing to Netball Victoria via this link:
https://netballvictoria.formstack.com/forms/nvmembership_refund_application



Application for ASNC Registration Fees Refund	
Player Name:	
Team Name:	
Reason for refund:	
Medical Certificate Attached:	YES/NO
Bank Account Details:	Name of Bank Account: BSB: Account: Bank:
Signature:	

Please email your completed refund form to the airportsaints@gmail.com